Adding a Downloadable Product to your Storefront

Important notes on downloadable products:

-All downloadable products MUST be less than 10 MBs

-Customers MUST create an account to purchase a subscription product

-A merchant account recommended when selling downloadable products

-When a customer purchases a downloadable file they will need to be on your store to download the file once the payment has been received. For this reason sending your customer to the PayPal website to pay for the product can make it difficult for the customer to navigate back to your website after they have finished paying for the product. If you do choose to use PayPal your customers will need to come back to your website and go to the Customer Service page. There they will see an option to Download Product Files.

- 1. Creating a new Downloadable product
- 2. Updating a Downloadable File
- 3. How Downloadable Products work on your live store
- 4. Managing Purchases

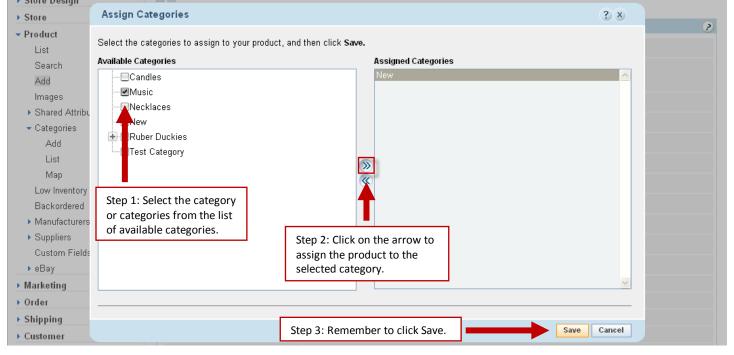
•	x	
▶ Home	Store Name Here : Ope	en for business
Store Design		
Store	Close store for maintenance	
- Product	Quick Store Stats	Edit Display 🛞
List	Order Information	
Search	Orders Pending Authorization	
Add	Orders ready for shipping:	3 \$50.00
Images	Orders shipped today:	0 \$0.00
 Shared Attributes 	Customer Information	
 Categories 	Nou oustomor orders	0
Add	Before you add a new product, let's start by creating a product category.	6
Map	Product Information	
Low Inventory	Low inventory products:	8
Backordered	Backordered products:	0
 Manufacturers 	Featured products:	Pretty Pink Pony Purse
Suppliers	Featured categories:	0
Custom Fields	Best selling products	

Product > Categories > Add						
• - X						
▶ Home	Add Category					
Store Design	Add Gategory					
Store	Basic Information		Here you car	n enter the	5	
 Product 			name of the			
List	Category:*	Music L			J	
Search	Description:			Here you c	an change the c	ategory
Add					ty, which control	
Images				order of ca	ategories on you	r live
Shared Attributes	Dhata				category with th	
 Categories 	Photo:	Existing: None	*		t priority numbe	
Add		Choose File No	file chosen		first. If you leave 9999 the catego	
List	Sort Priority:	9999		. ,	lphabetically.	ries will
Мар	Featured Category:	Make this a fea	tured extensiv		ipilabetieaniyi	
Low Inventory	Members Only:	_				
Backordered		Show exclusive				
Manufacturers	Default Category:	Make this my o				
 Suppliers 	Shopping Comparison Sites:	Exclude catego	ory from Shoppi	ng Comparisor	n Sites	
Custom Fields	o ompaneen eneo.					
▶ eBay	Templates				2)
Marketing	Lles des Tesseletes					
▶ Order	Header Template:	Default 🖌 Cli	ck Submit wh	nen vou have	finished set up 1	the category.
Shipping	List Terrelater			•	ck and make cha	0,
Customer	Footer Template:	Default 💌				
Support						
Report	Submit Reset					

Product > Categories > Ac	id		
•	x		
▶ Home		Category Inform	ation
Store Design			
▶ Store		Music	
 Product 		Basic Information	?
List		Description:	
Search			
Add		Now that you have create you can now add a produ	
Images	У	reatured category.	
Shared Attributes		Members Only:	No
 Categories 		Default Category:	No
Add		Exclude from	No
List		Shopping Comparison Sites:	
Map		Sites:	
Low Inventory		Templates	2
Backordered		remplates	r)
Manufacturers		Header Template:	
Suppliers		List Template:	
Custom Fields		Footer Template:	
▶ eBay			
Marketing		Subcategories	?
▶ Order		Subcategories:	
Shipping			
Customer		Update Subcategori	ies
Support			
Report			

<u>Product</u> > Add			
•	x		
▶ Home	Add Product		★ Use the Wizard Instead
Store Design	•		
Store	 Basic Information 		
 Product 			Here you can enter in name of the product.
List	Product Name:*	Fake Band- New Hit Single	Help Tip: A good product name is descriptiv
Search	Categories:	New	and to the point.
Add		Assign Categories	
Images	SKU/Item No:		These additional fields can be used to enter
 Shared Attributes 	ISBN:		more specific information about a product.
 Categories 	MPN:		Note: Many of these fields maybe left blan
Add			
List	UPC:		
Map	OEM:	None 💌	
Low Inventory Backordered	Condition:	New	
 Manufacturers 	Listing Template:	None selected	
Suppliers	Product Detail Template:		
Custom Fields		Default 💌	
▶ eBay	Product Type:	Normal	
Marketing	Show in Store:	Active	
▶ Order	Featured Product:	Make this a featured product for my store	Some shopping comparison sites
• Shipping	Media:	Product is a book, a movie or music	categorize products based on if they are a
Customer	Subscription:	Subscription product	book, movie or music.
Support	Authorization:	Special authorization required to purchase	Note: This option does not affect how items are listed on your live store.
Report	Order Extensions:	Gather order extensions during checkout Template: None	nems are instea on your live store.

Once you have entered in the general information about a product you will be able to assign it to a category. For this example, let's place this product in the Music category.





Brief Description

The brief description displays on product search results pages.

Enter a short one or two sentence description of your product here. When a customer is looking at multiple products they will see a small image and the brief description of each product. You will want to keep this description short and to the point.

You also have the option to leave this field blank in which customers will just see the product name, price and a small thumbnail of the product.

Long Description

The long description displays on the product detail page.

Enter a detailed description of the product here. This is the description that customers will see when they are looking at this product only. Be sure to take some time to include all the important information about this product. This description is your opportunity to sell this product to potential customers.

Helpful tip: If you are selling items from a drop shipper, you will want to take some time to modify the product description to make it unique (this will help you stand out from other stores selling the same products).

Your detailed product description carries a lot of weight with the search engines. The information that you provide gives the search engines a detailed description of the specifics about this product. The detailed description is where search engines will look for keywords that describe this product. Successful online stores generally have product descriptions that are at least 50 to 100 words with keywords included in the description. While you don't need to write a short novel about your product, you do need to provide enough information to give the search engines and your customers a good idea of what your product is and its benefits.

Product Images		
Primary Image Drop selected image Drop selected in	age Drop selected image Drop selected imag	je
Upload an image	Next you will want to upload a Note: You can have up to 4 ima	
earch available images by name or tag	Search	
Available Images	1 ima	ges (page 1 of 1)
∢	Here you will be able to see all of t uploaded into Storefront. If you we simple drag an image and dron it i	

→ Order Add Product Image x	
Shipping Browse to an image or enter an image URL and then click Save.	
Support Recommendation: A small, medium and large image will be created from the image that you upload. For optimal display, upload your product images at a size of 650 pixels or larger.	
Upload Image When you click on Browse you will be able to upload an image from your computer.	
Insert Image URL Insert Image URL Example: http://www.mystore.com/pics/image.gif	
Pri Title Once you have selected an image Sh	?
Example: Nike Air Max Torch 4 from your computer, you will be able to add an image title and tag. Tags	2
Att Example: Nike, Shoes, Running (separate tags with commas)	?
	?
When you are done adding a product, remember to click Save.	?

When you upload an image from your computer, Storefront will create three different version of the image. By default it will create a 100 pixel thumbnail that will be used when a customer is looking at multiple products, a 300 pixel medium size image that customers will see when looking at a single product, and a 650 pixel large zoom image. When a customer is looking at a single product on your store, they can click on the medium size image and the large image will open in a new window (also known as an image zoom).

When you are adding an image you will also have the ability to give the image a title and tags. The title is used to provide additional information about the image. An ideal image title is short, relevant and to the point. Depending on which browsers your customers use when they are viewing your store, they may be able to see this information so while this is a great place to include keywords about your product, customers should be able to read this information. Image tags are general keywords for this image. While setting up image tags is part of properly setting up a product, image tags are not nearly as important as the name of your product, product description and image title.

 Pricing Information 	()
Sell Price:*	\$1.99 Here you can enter the sell price, which is the price customers will pay for this product.
Retail Price:	\$0.00
Surcharge:	\$0.00 Invoice Text:
Sale Information:	Exclude product from store promotions
Sales Tax:	Taxable? V Category: None V Here you can enter in the shipping
 Shipping Information 	information. If you are selling
Sinpping mormation	downloadable products in addition
Shipping:	\$0.00 Exclude from shipping charges to products that need to be shipped,
Container:	Self you can exclude this product from shipping charges.
Weight:	0.0 lb
Dimensions:	Length: 0.0 in x Width: 0.0 in x Height: 0.0 in

If you are selling discounted items, you may choose to include a retail price, will provide customer an easy way to see how much they are saving by purchasing on your store. If you aren't seeing discounted items, then you will want to leave the retail price field blank because including a retail price will show customers they are saving \$0. When using a surcharge for a product, customers viewing your live store will see the total cost of the product (ie: the sell price + any surcharge). This option gives you the ability to include information about any surcharges on the customer's invoice. Because customers will see the overall total cost when looking at a product, these feature isn't commonly used.

 Inventory Information 		If you want to have your Storefront keep track of your
Quantity:	0	inventory, you will want to place the quantity in stock
Threshold:	0	here. You will also need to enable inventory tacking under Store then Product Prefs.
Unit of Measure:		
Cost:	\$0.00	
Supplier:	None	

For downloadable products, you will enter the inventory later once the file is attached to the product.

 Attributes 	For a downloadal	ole product, you MUST create an attribute. The downloadable
		ed to this attribute after the product has been created.
 Attributes 		
Format: T	Shared Attributes None Note: Selecting a Shared Attribute will upda Storefront Label Format	Here you can enter the name of the product option. Generally for downloadable products, the storefront label is often format.
	Selection Display Type	Here you can enter in the different product options. When you are setting up a downloadable product, it is common to only
	MP3	have one option. In this example, the new hit single is an MP3 file.
Add Another Att 9 attributes remaining		

For a downloadable product, the product file will be attached to an attribute after the product has been created.

Product Services are used	 Options 			<
to collect additional information that customers can type into this field.	Product Services:	Svc Gather? 1: 2:	Tri	tle Fee \$0.00 \$0.00
Generally product options	 Custom Information 			2
aren't used for	Custom 1:			Custom information is used when
downloadable products.	Custom 2:			custom code has been added to your Storefront. In most cases these fields
	Custom 3:			will be left blank.
	Custom 4:			
	Custom 5:			
	Custom 6:			
	 Search Engine Tuning 			<
	Meta Description:			Here you can enter a Meta
	Search Engine Keywords:			description for this product.

Customers won't see any Meta information when they are looking at this product on your live store. Typically, search engines will display this text with the link to a particular product on your store. The blue link is generally the name of your product and the text underneath it is your Meta description. While it is helpful to include keywords in this short

description, the goal of a good Meta description is to be easily understood and encourage customers to click on the link to this product.

Google Category:		
	Note: Make sure you enter the category as shown in the <u>Google Category Taxonomy</u> . Example: Toys & Games > Puzzles > Jigsaw Puzzles	
Gender:	None	
Age Group:	None	

Submit Reset Preview Cencel Next if you are uploading your products to Google Shopping, you can include more detailed information that Google Shopping uses for items. If you are in the US, UK, Germany or France there are several categories of items that must

include the Google Category. <u>Additional information on categorize your products</u> Note: Any product belonging to the following Google categories must set the **Product > Google Product Search Feed > Google Category** value as shown below.

- Apparel & Accessories > Clothing
- Apparel & Accessories > Shoes (Note: Do not use Apparel & Accessories for clothing and shoes.)
- Media > Books
- Media > DVDs & Videos
- Media > Music
- Software > Video Game Software

Also remember that specifying a Google category does not replace the Product Type. The category that you place your product in is used for the product type for Google Shopping.

If you are selling Apparel & Accessories, you will also need to select the gender (Female, Male or Unisex) and Age Group (Adults or Kids) for this item.

Once you have finished creating your product, remember to click submit!

Home			
 Home Store Design 	Product Information	Once you have finished creating the product, you can now attach the downloadable file.	
Store			
 Product 	Fake Band- New Hit Single		
List	Product No. 20	•	
Search Add	Update Copy Keywords	Related Attributes Promotions List	on eBay
Images Shared Attributes			
 Shared Attributes 	 Basic Information 		
	Product Name:*	Fake Band- New Hit Single	
Add List	Categories:	New Music	

± = ×	Product Attribut	A.S.	
Home Store Design			
Store Design	Fake Band- New Hit Si	ngle SKU: Price: \$1.	99
Product	Current Attribute Inve	entory	
List	SKU	Price	Qty
Search			
Add	Add Attribute to Inve	entory	
Images	•		
 Shared Attributes 	— Desis Information		
▼ Categories	 Basic Information 		8
Add	SKU:		
List	ISBN:		
Мар	MONE		
Low Inventory	MPN:		
Backordered	UPC:		
Manufacturers	Condition:	New	
 Suppliers 	Format:		
Custom Fields	Formal.	All 💙 All	First he sum to select the former time.
▶ eBay		MP3	First, be sure to select the format typefor the downloadable product.
Marketing	 Pricing Information 	n	·
Order	Price:	\$1.99	Next if the price for this attribute is
Shipping	Cost:	\$0.00	different, you can change the pricing information here.
Customer		40.00	
Support	 Inventory Information 	mation	
Report	_		Next if you have inventory enabled, you
	Quantity:	0	can enter the quantity in stock for this
	Unit of Measure:		product. Generally for downloadable products inventory isn't tracked.
			products inventory isn't tracked.
	🔹 Shipping Inform	nation	
	Weight:	0.0	lb
	Length:	0.0	in
	Width:	0.0	in
	Height:	0.0	in
	Container:	Self 💌	Click here to upload the downloadable file
	Electronic Fulfillment:	Choose File No fi	from your computer.

Store Design

+	-		

- Home
- Store Design
- Store
- Product
 - List
 - Search
 - Add
 - Images
 - Shared Attributes

Product Attributes

х

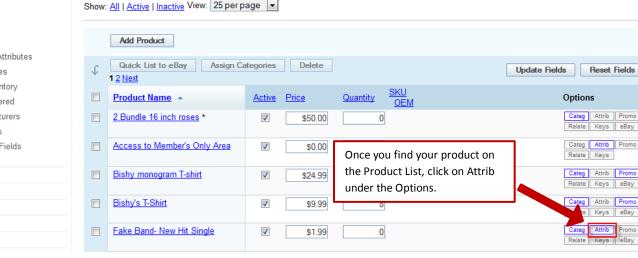
Fake Band- New Hit Single | SKU: | Price: \$1.99

Currer	nt Attribute Inventory	/	
	SKU	Price	Qty
1		\$ <u>1.99</u>	0
_	MP3	· · ·	lded your downloadable product, you ry of the product you just created. If you
Add Att	ribute to Inventor	need to make cha	o edit this product attribute.

Once you have created your product, you can come back later and update the file that is downloaded. This comes in handy if the file has changed but you don't want to re-create that entire product.

Homeste	ad Storefron	Store Ad	Iministration		
Back to Accou	unt Settings Upgra	ade Store Stor	e Status: Open		
	×				
Home		Store Na	me Here : o	pen for business	
Store Desig	n				
		Close store fo	r maintenance		
Store		Quick Sto	ro State		Edit Display 🛞
 Product 	Fi	rst you will want			Edit Display
List		your product lis	t.		
Search			rizatio	<u>n:</u>	2 \$80.95
Add			ady for shipping:		1 \$0.00
		Orders sh	ipped today:		0 \$0.00
Images					
Shared At	tributes	Customer	Information		
Categories	6	New cust	omer orders:		0
Low Invent	tory	Total cust	omers:		21
Backorder	red	<u>Top 20 cu</u>	stomers		
Manufactu	itore				
	lielo	Product I	nformation		
Suppliers		Low inven	tory products:		17
Once you bring up y	our product list,	look for the p	roduct that you	want to update. In this case	e, let's update the same
downloadable produ		lew Hit Single			
► Home	Product List				Help 🍞
Store Design	Use this page to ma	nage your Product inv	entory.		
► Store		und for All Clear sear	-	ProductName	Search Advanced search
 Product List 	1 - 25 01 20 items 10	und for All <u>Clear seam</u>	<u>211</u>	Floductivalle	
Search	Show: All Active	nactive View: 25 per	page 💌		
Add					
Images	Add Produ	zt			
Shared Attributes	- Quick List	Assign (ategories Delete		
Categories	1 2 Next	Assign C	Delete		Update Fields Reset Fields
Low Inventory	Product Na	me 🔺	Active Price	Quantity SKU	Options
Backordered Manufacturers		inch roses *			Categ Attrib Promo
 Suppliers 		<u>men 10363</u>	\$50.00	0	Relate Keys eBay
Custom Fields	Access to M	lember's Only Area	\$0.00		Categ Attrib Promo
▶ eBay				Once you find your product on	Relate Keys

- Order
- Shipping Customer
- Support



- Home
- Store Design
- Store
- Product

List

Search

Add

Images

- Shared Attributes
- Categories
 Low Inventory
 Backordered
- Manufacturers
- Home
- Store Design
- Store

•	Product					
	List					
	Search					

Search Add Images

- Shared Attributes
- Categories
 Low Inventory
 Backordered
- Manufacturers
- Suppliers
 Custom Fields
- ▶ eBay
- Marketing
- Order
- Shipping
- Customer
- Support

Report

Product Attributes

Fake Band- New Hit Single | SKU: | Price: \$1.99

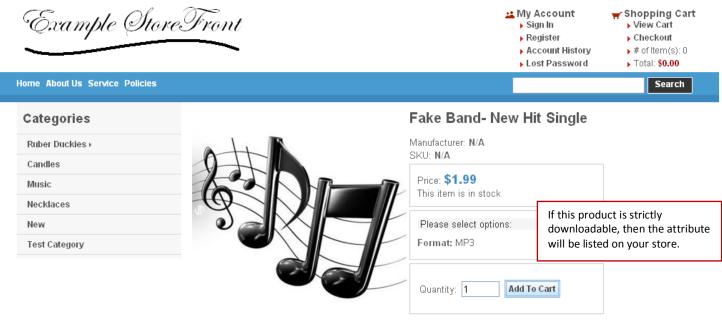
Current Attribute In	ventory		
SKU	Price \$1.99	Qty 110000	
Add Attribute to In	Once you have your p up, you will want to c next to the current at that you want to upda	lick on the number tribute inventory	
 Basic Informati 			2
SKU:			

Attribute Inventory Update

Fake Band- New Hit Single | SKU: | Price: \$1.99

 Basic Inform 	ation		(a
SKU:			
ISBN:			
MPN:			
UPC:			
Condition:	New		
Format:	MP3 🔽		First, be sure to select the format typ for the downloadable product. This should already be selected unles
Pricing Infor	mation		the attribute has been deleted or the wording has changed.
Inventory In	formation		2
 Inventory Inf Shipping Inf 			
		lb	
 Shipping Inf 	ormation	lb	Here you will see the file currently
 Shipping Inf Weight: 	formation 0.0 0.0	in	Here you will see the file currently attached to the selected attribute. To
 Shipping Inf Weight: Length: 	Cormation 0.0 0.0 0.0 0.0		Here you will see the file currently attached to the selected attribute. To change the file click on the browse button and upload a new file from yo
 Shipping Inf Weight: Length: Width: 	formation 0.0 0.0	in in	Here you will see the file currently attached to the selected attribute. To change the file click on the browse

When you look at the product on your live store, you will see that there is an option for format.



Don't miss the hit new single by Fake Band as it rises to the top of the charts. **Return to Catalog**

When a customer purchases a downloadable product, they will not able to checkout anonymously. Customers will need to create an account with your store to purchase a downloadable product so that your store can provide the customer's account with a single download of the product purchased.

Customers can access their download immediately after checkout.

📫 My Account 🖌 Shopping Cart Example StoreFront Sign Out View Cart Register Checkout Account History # of Item(s): 0 Total: \$0.00 Lost Password Home About Us Service Policies Search Order Confirmation Categories Thanks for your order! We appreciate your business. Ruber Duckies) To download your purchased files, visit our Customer Service section, or click on Download Product Files. Candles Please make note of your confirmation number: Music You can review the status of your order at any time. Go to Customer Service and enter your confirmation number. If you have any questions about your order, please send an e-mail to info@sample-storefront.com Necklaces New Test Category

Home Advanced Search View Cart Checkout About Us Service Policies

Once the customer places the order, they will have a link to download their product on the order confirmation page. Customers can also access their download by going to the customer service page (which is usually listed as Service).

Home Advanced Search View Cart Checkout About Us Service Policies

Example Stor	veTront		My Account Sign Out Register Account History Lost Password	★ Shopping (↓ View Cart ↓ Checkout ↓ # of Item(s) ↓ Total: \$0.00 Searc): 0 0
Categories	Customer Sign In				
Ruber Duckies +	Please enter your e-mail address and password.				
Candles	E-mail:		tomers will need to sig		
Music	Password:	асс	ount to access their do	wnload.	
Necklaces					
New	Sign In Clear				
Test Category					

Home Advanced Search View Cart Checkout About Us Service Policies

When a customer clicks on download product files (by either click on download product files on their order confirmation page or from the customer service page), they will be asked to sign into their account.

Once the customer logs into their account they will see their download list. For downloadable products, if payment has been received the order will be marked as shipped. Customers can download the file by clicking the file name.

Example Store.	Front		★ Shopping Cart > View Cart > Checkout # of Item(s): 0 > Total: \$0.00
Home About Us Service Policies			Search
Categories	Download List		
Ruber Duckies +	These are the files you have purchased. Click on the file you wish to dow	nload.	
Candles	File Order Date No. Product		Status
Music	fake-band.mp3 4/28/11 121 Fake Band- New Hit Single		Shipped
Necklaces			
New			
	ners can download the ct by clicking on the file name. Home Advanced Search View Cart Checkout About Us Service	Policies	

HOME AUVAILED SEALCH VIEW CALL CHECKOUL ADOULUS SELVICE POLICIES

Customers will only be able to download the file once. You will be able to view if the customer has downloaded the product file in your Storefront Administrator.

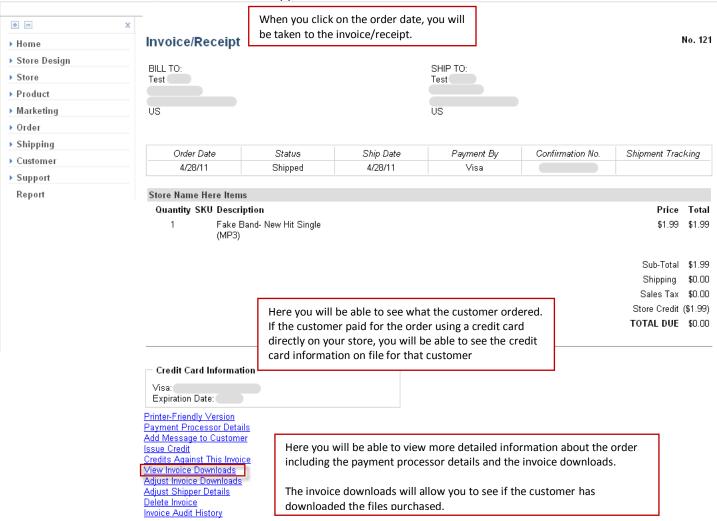
When a customer orders a downloadable product, the order is automatically moved to orders shipped today. You can access the invoice details by clicking on orders shipped today.

Home		
•	x	
▶ Home	Store Name Here : Open for	business
Store Design		
▶ Store	Close store for maintenance	
Product	Quick Store Stats	<u>Edit Display</u> 🛛 🛛
Marketing	Order Information	
Order	Orders Pending Authorization:	3 \$15.00
Shipping	Orders ready for shipping: Orders shipped today:	To view the invoice, click on orders shipped today.
Customer		
Support	Customer Information	
Report	<u>New customer orders:</u> Total customers:	0 7
	Top 20 customers	

When you click on orders shipped today, you will be taken to a list of orders that have been completed. Here you will be able to see the date the order was shipped, the invoice number, the customer's name, the order amount and the packing list.

Home				
•	x			
▶ Home	Complete	ed Orders		
Store Design	Complete			
▶ Store	Use this page	to manage completed orders.		
Product	1 completed o	rder	Customer or SI	hip to last name Search Advanced search
Marketing				
▶ Order	View: 25 per	page 💙		
Shipping	Ohin Data	turn turn Ourteman	Ohia Ta	Amount Deaking List
Customer	Ship Date	Invoice Customer	<u>Ship To</u>	Amount Packing List
Support	<u>4/28/11</u>	121 <u>Test</u>	Test	\$1.99 <u>PL</u>
Report				

To view the invoice details, click on the date shipped.



To view more detailed information about the download, click on view invoice downloads.

 Home Store Design 	Downloads for Invoice # 121		
Store	Date Invoice Download File	IP Address	Succes
Product	4/28/11 8:06 AM <u>121</u> fake-band.mp3		Succeede
Marketing			
Order			
Shipping			
Customer			
Support			
Report			

When you view downloads for a given invoice, you will be able to see the date and file that was downloaded. In addition you will be able to see your customer's IP Address and whether or not the file was successfully downloaded. An IP address is a unique string of numbers separated by periods that identifies each computer attached to the internet. It is important to understand that multiple computers in geographic region can share an IP Address.

If you need to provide your customer with an additional download of this product, you change the maximum number of downloads allowed for an invoice by clicking on Adjust Invoice Downloads on the Invoice Details.

• -	x						
▶ Home	Invoice/Receipt						No. 121
 Store Design Store Product 	BILL TO: Test			SHIP TO: Test			
Marketing	US			US			
▶ Order							
Shipping							
Customer	Order Date	Status	Ship Date	Payment By	Confirmation No.	Shipment Tra	cking
Support	4/28/11	Shipped	4/28/11	Visa			
Report	Store Name Here Items						
	Quantity SKU Descrip 1 Fake Ba (MP3)	tion nd- New Hit Single				Price \$1.99 Sub-Total Shipping Sales Tax Store Credit TOTAL DUE	\$1.99 \$0.00 \$0.00 (\$1.99)
1	Credit Card Information Visa: Expiration Date: Printer-Friendly Version Payment Processor Details Add Message to Customer Issue Credit Credits Against This Invoice View Invoice Downloads Adjust Invoice Downloads Adjust Shipper Details Delete Invoice Invoice Audit History	If you need a product	they purchased, ye	ustomer with addit ou can adjust the to djust Invoice Downl]	

+ x Home Adjust Downloads for Invoice # 121 Store Design Invoice File Name Successful Failed Max Store Downloads Downloads Downloads Product Allowed 121 fake-band.mp3 1 0 Marketing Change 1 ▶ Order Here you will be able to view the total number of successful and Shipping failed downloads. You can enter a new max downloads allowed and Customer click change. Your customer will now be able to log back into their account and re-download the product. Support Report